



**Geek Office Solutions**  
7 Cypress Dr, Burlington, MA 01803  
Toll Free: 1-800-574-GEEK (4335)  
Fax: 781-750-8465  
[www.geekofficesolutions.com](http://www.geekofficesolutions.com)

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## **Geek Office Solutions Flextime IT Protection Plans**

Do you have a contingency plan in place in case your IT support person is unavailable for any reason?  
How long would it take to get a new IT provider up and running in your office?

With Geek Office Solutions “Flextime IT Protection Plans”, we can be ready when you need us. Whether your internal IT person or current IT vendor is on vacation, out sick, unavailable or unresponsive, we are prepared to support your IT needs!

How will we do this?

As part of ordering one of our Flextime IT Protection Plans ( except for FLEXTIME10 Plan), we will perform a technical assessment of your IT operation. This will enable us to know your internal IT operation so that if you ever need us, we and are ready to respond promptly and accurately, saving you time, money and frustration.

Why not try us out?

Are you dissatisfied with your current provider? Is your in-house IT Department overwhelmed with unresolved and open IT issues? Have you lost your current provider? Are you considering outsourcing your IT needs, but not quite ready yet?

If so, our Flextime IT Protection Plans are for you.

We have four different Piece of Mind IT Protection Plans, based on your specific needs. You have the choice of 10, 20, 40 or 80 hr plans, all at rates that save you money over our standard rates.

Plus, you can use the hours however you choose – regularly scheduled visits, training, upgrades, project work (not including price of hardware,) or on demand visits. Flextime Plans has no expiration time.

For more information on how you can be protected in case of an IT emergency, contact Carina Cullivan at 781-750-8410 ext 282 or email at [carinac@geekofficesolutions.com](mailto:carinac@geekofficesolutions.com) .



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**Flexitime IT Protection Plans**

Plan	Hours	Cost per Hour	Prepaid Total	Savings*
Standard Rates	n/a	\$175/hr first hr. \$35/quarter hr		n/a
Flexitime Plan 10	10	\$130	\$1300	17%
Flexitime Plan 20	20	\$125	\$2500	20%
Flexitime Plan 40	40	\$120	\$4800	23%
Flexitime Plan 80	80	\$115	\$9200	27%

\*based on 2 hour calls.

**CLIENT Information (required):**

<b>Company name</b>	
<b>Contact name</b>	
<b>Address</b>	
<b>City, State, ZIP</b>	
<b>Telephone #</b>	
<b>Fax number:</b>	
<b>E-mail address:</b>	

I would like to purchase \_\_\_ hours at \$\_\_\_/hour for a total cost of \$\_\_\_\_\_ (see pricing above) for prepaid Flexitime service hours from Geek Office Solutions subject to the terms and conditions below and at [www.geekofficesolutions.com/prepay](http://www.geekofficesolutions.com/prepay). *Parking must be provided or paid for by client.*

Bill my credit card:  
 Number: \_\_\_\_\_  
 Name (exactly as it appears on the card): \_\_\_\_\_  
 Expiration date (mm/yy): \_\_\_\_\_ Security Code: \_\_\_\_\_

Check enclosed  
 Prepaid hours may be used by the CLIENT for either on-site or remote service calls by the Geek Office Solutions Div of Geek Housecalls, Inc. "GEEK HOUSECALLS". GEEK HOUSECALLS will assign CLIENT a pre-paid Flexitime account number and track billable hours used against pre-paid purchase. On-site service calls require a one-hour minimum, additional time is counted in quarter-hour increments. The minimum deduction for an on-site visit against a pre-paid plan is one hour. Off-site service calls require a quarter-hour minimum and additional time is counted in quarter-hour increments. The minimum deduction for an off-site call against a pre-paid plan is one quarter-hour.

Prepaid Flexitime hours do not expire. Any costs associated with parking near client location will be billed to the client.

Should CLIENT contract and pay for a pre-paid Flexitime plan during a service call, the billable time corresponding to that call may be discounted from the pre-paid Flexitime allotment. The plan may not be applied to prior service calls. CLIENT'S payment for the pre-paid plan covers service calls only, and not parts purchases or other services such as McAfee Managed Services. CLIENT will pay for such parts and/or other managed services per Geek Housecalls' Standard Payment Terms.

GEEK HOUSECALLS reserves the right to refuse service as well as to change fees and rates at any time without notice, except that hourly rates for pre-paid Flexitime plans that are in effect at the time of a price change will not change until the prepaid hours allocated are completed used. CLIENT may terminate the pre-paid Flexitime account at any time with 30 days' notice. GEEK HOUSECALLS will refund any unused hours, after adjusting the charges for any used hours to our standard rates as described above.

**Signature (required)** **Printed Name** **Date**